

United States Postal Service®

# INDUSTRY ALERT

August 22, 2021

## Southern Area - Mail Processing Suspension Puerto Rico District - San Juan, PR P&DC - Safety Issue

### EFFECTIVE: Immediately

All In-bound and Out-bound Mail Processing Operations for letter mail have been suspended indefinitely for the following Plant:

- **San Juan PR P&DC**  
585 Ave FD Roosevelt  
San Juan, PR 00936

Mail Processing Operations for:

- In-bound Letter Mail from Continental US, Alaska and Hawaii
- Out-bound Letter Mail for all destinations domestic and international

Have been moved to the following alternate location:

- **Memphis TN P&DC**  
555 S BB King Blvd  
Memphis, TN 38101

Please redirect letter drop shipments originating from the Continental US, Alaska and Hawaii to the following alternate location:

- **New York (Morgan) P&DC**  
341 9<sup>th</sup> Ave  
New York, NY 10199

Drop shipments originating in Puerto Rico and destinating to Puerto Rico should continue to be dropped at the **San Juan, PR P&DC**.

Intra Collection (Local) Letter Mail will remain at the **San Juan P&DC** for manual processing.

**BMEU Operations:** BMEU operations will remain at the **San Juan P&DC**. Mail accepted at the **San Juan P&DC** BMEU will be dispatched to the **Memphis NDC** for sort and returned to San Juan for transportation and delivery.

- Hours of Operation Mon thru Fri 10:00 AM to 6:00 PM

**Retail Operations:** Retail and PO Box Service will remain at the San Juan Main Office located in the same building as the San Juan P&DC.

Main Office Retail Hours:                      Mon. thru Fri. 7:00 AM to 7:00PM  
Sat. 8:00 AM to 4:00 PM

Caparra Detached PO Box Hours:            Mon. thru Sat. 6:00 AM to 5:30PM

**SUMMARY POINTS:**

**Change in Postal Facility Operations due to: Safety Issue**

**Plant Affected by Safety Issue: San Juan, PR P&DC**

**In-bound and Out-bound Letter Mail Processing moved to: Memphis, TN P&DC**

**Drop Shipments: Letter drop shipments originating from Continental US, Alaska and Hawaii should be redirected to the New York (Morgan) P&DC.**

**Retail Operations, PO Box Service and BMEU Operations connected to the Plant: Not Affected**

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